

Executive Order 11652

63-9148

Honorable David N. Henderson  
House of Representatives  
Washington 25, D. C.

Dear Mr. Henderson:

Thank you for your letter of 14 November concerning the status of the application of Mrs. [ ] for employment with this Agency.

As Mrs. [ ] has indicated to you, she was tentatively selected for employment with us and processing of her application, which includes a background investigation and other evaluations, was undertaken. However, before final approvals for her employment were obtained, it became necessary for us to reduce the number of personnel assigned to the office where she was proposed for assignment. Consequently, it was necessary to cancel action toward appointing her to the position originally contemplated.

We have considered Mrs. [ ]'s qualifications in light of the requirements for available positions elsewhere in the Agency but have not located an appropriate opening for her. Her file has been retained for future consideration, but we cannot predict when a suitable vacancy might occur.

Your inquiry regarding Mrs. [ ] was appreciated, and we hope the information supplied above answers your questions about her application.

Sincerely,

[ ] Jr.  
Assistant Legislative Counsel

Distribution: [ ]

0 & 1 - Addressee

1 - ER

1 - Leg Counsel

1 - Subj File w/basic

1 - D/Pers chrono w/held

Originator: [ ]  
for Director of Personnel